





RIVERDALE INSTITUTE

RTO NO: 45754 | CRICOS CODE: 03949M

INTERNATIONAL STUDENT PROSPECTUS

RTO NO:45754 |
CRICOS CODE:03949M

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About Us

Riverdale Institute is a registered training organisation, located in Melbourne, Victoria with campuses in Werribee and South Melbourne.
We are proud of our reputation as a leader in vocational training, with modern facilities, equipment, and professional staff who demonstrate a level of expertise appropriate to their fields.

All training is focused on preparing students for work. This is achieved by combining the extensive training experience that Riverdale Institute brings to its training departments with an impressive array of industr y training environments, enabling students to gain valuable industry experience.

Riverdale Institute's students consist of diverse mix of international students from many regions and cultures. Riverdale Institute's training methods are enhanced by its promotion of cultural diversity, mutual understanding, and international friendship within the student population.



Why Riverdale Institute?



1. QUALITY COURSES
Our courses are designed and adapted to meet your needs, and helping you achieve your goals.

2. MODERN FACILITIES
Our modern facilities are equiped to offer you access to comfortable space and modern facilities.

3. MULTICULTURAL ENVIRONMENT
Make new friends from around the world in a multicultural environment.

4. QUALIFIED TRAINERS & ASSESSORS
Qualified and experienced trainers and assessors for you to grow and enhance your skills and knowledge.

5. LOCATION
Located closer to cafes, restaurants, banks, shopping centres, and public transport.

6. SOCIAL ACTIVITIES
Different activities and excursions to learn about Australian culture and Melbourne life.

7. SATISFACTION
Student satisfaction is important to us. That is why we are continuously improving our standards.



CPC31020

CERTIFICATE III IN SOLID PLASTERING

CRICOS CODE: 110079F

OVERVIEW

The nationally recognised CPC31020 Certificate III in Solid Plastering provides a trade outcome in solid plastering for residential and commercial construction work.

The qualification has a core unit of competency requirements that cover common skills for the construction industry, as well as the specialist field of work, solid plastering. This qualification provides a pathway to begin your career as a plasterer in general construction or as a sole trader. Possible job title includes plasterer.

Solid plasterers learn to apply plaster, cement, and other mixtures to walls to create smooth or decorative finishes to interior walls and to render to exterior walls. Gain hands-on practical experience and learn from our industry professionals to work with a variety of materials, finishes, mouldings, and block work, and obtain the skills and knowledge to work on a variety of plastering jobs. Build your future in plastering and rendering and enhance your career as a solid skilled plasterer with this hands-on course.

POTENTIAL CAREER OUTCOMES

- Solid Plasterer
- Renderer

MODE OF DELIVERY

Face-to-face

FURTHER EDUCATION PATHWAYS

- CPC40120 Certificate IV in Building and Construction
- CPC40320 Certificate IV in Building Project Support
- CPC50320 Diploma of Building and Construction (Management)

CAMPUS LOCATION

176 Gladstone Street, South Melbourne, VIC 3205, Australia

DURATION

96 weeks including holidays

ENTRY REQUIREMENTS

- Applicant must be 18 years of age or older.
- IELTS 5.5 (no band lower than 5.0) or equivalent
- Completed Year 12 in Australia or equivalent
- Pre-training Review (PTR)
- Language, Literacy, & Numeracy (LLN) test (if required)

*The entry requirements must be read in conjunction with International Student Handbook, available at our website.

UNITS OF COMPETENCY

Total number of units: 20

- 15 core units
- 5 elective units

COURSE FEE

For the current information on course fee, please contact Administration Team.

CORE UNITS

CPCCCM2006	Apply basic levelling procedures
CPCCCM2008*	Erect and dismantle restricted height scaffolding.
CPCCOM1012	Work effectively and sustainably in the construction industry.
CPCCOM1013	Plan and organise work.
CPCCOM1014	Conduct workplace communication.
CPCCOM1015	Carry out measurements and calculations.
CPCCOM2001*	Read and interpret plans and specifications.
CPCCSP2001*	Handle solid plastering materials.
CPCCSP2002*	Use solid plastering tools and equipment.
CPCCSP2003*	Prepare surfaces for plastering.
CPCCSP3001*	Apply float and render to straight and curved surfaces.
CPCCSP3002*	Apply set coats.
CPCCSP3003*	Apply trowelled texture coat finishes.
CPCCSP3004*	Restore and renovate solid plasterwork.
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry.

ELECTIVE UNITS

BSBESB301	Investigate business opportunities
BSBESB407	Manage finances for new business ventures
CPCCCO2013*	Carry out concreting to simple forms
CPCCCM2012*	Work safely at heights
CPCCCA3002*	Carry out setting out

* The units of competency listed above with asterisk symbol has a pre-requisite unit of competency that is CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry.



CPC33020
CERTIFICATE III IN BRICKLAYING & BLOCKLAYING

CRICOS CODE: 110078G

OVERVIEW

This nationally recognised qualification reflects the trade qualified role of a bricklayer, blocklayer, or paver who may have responsibility for undertaking heritage bricklaying, refractory bricklaying, bricklaying, blocklaying, and paving work in residential, industrial, and commercial contexts, in both existing and new constructions.

This hands-on trade course equips you with the skills and knowledge enabling you to work on a building site in the areas of bricklaying and blocklaying. Learn from industry experts and gain on-site practical experience to excel in this area of construction.

The bricklaying, blocklaying, and paving industry strongly affirm that training and assessment leading to recognition of skills must be undertaken in a real or closely simulated workplace environment and this qualification requires all units of competency to be delivered and assessed in this context.

POTENTIAL CAREER OUTCOMES

- Bricklayer
- Blocklayer
- Paver

MODE OF DELIVERY

Face-to-face

FURTHER EDUCATION PATHWAYS

- CPC40320 Certificate IV in Building Project Support
- CPC50320 Diploma of Building and Construction (Management)

CAMPUS LOCATION

176 Gladstone Street, South Melbourne, VIC 3205, Australia

DURATION

96 weeks including holidays

ENTRY REQUIREMENTS

- Applicant must be 18 years of age or older.
- IELTS 5.5 (no band lower than 5.0) or equivalent
- Completed Year 12 in Australia or equivalent
- Pre-training Review (PTR)
- Language, Literacy, & Numeracy (LLN) test (if required)

*The entry requirements must be read in conjunction with International Student Handbook, available at our website.

UNITS OF COMPETENCY

Total number of units: 28

- 20 core units
- 8 elective units

COURSE FEE

For the current information on course fee, please contact Administration Team.

CORE UNITS

CPCCBL2001*	Handle and prepare bricklaying and blocklaying materials
CPCCBL2002*	Use bricklaying and blocklaying tools and equipment
CPCCBL3002*	Carry out masonry veneer construction
CPCCBL3003*	Carry out cavity brick construction
CPCCBL3005*	Lay masonry walls and corners
CPCCBL3006*	Lay multi-thickness walls and piers
CPCCBL3009*	Install flashings and damp proof course
CPCCBL3010*	Construct masonry arches
CPCCBL3011*	Construct curved walls
CPCCBL3013*	Construct masonry structural systems
CPCCCA3002*	Carry out setting out
CPCCCM2006	Apply basic levelling procedures
CPCCCM2008*	Erect and dismantle restricted height scaffolding
CPCCCM2012*	Work safely at heights
CPCCOM1012	Work effectively and sustainably in the construction industry
CPCCOM1013	Plan and organise work
CPCCOM1014	Conduct workplace communication
CPCCOM1015	Carry out measurements and calculations
CPCCOM2001*	Read and interpret plans and specifications
CPCCWHS2001	Apply WHS requirements, policies, and procedures in the construction industry

ELECTIVE UNITS

CPCCCO2013*	Carry out concreting to simple forms
CPCCPA3001*	Prepare subgrade, base and bedding course for segmental paving
CPCCPA3002*	Lay segmental paving
CPCCPA3003*	Cut segmental paving
CPCCPA3004*	Finish segmental paving
CPCCPA3005*	Maintain and repair segmental paving
CPCCSF2004*	Place and fix reinforcement materials
BSBESB301	Investigate business opportunities

* The units of competency listed above with asterisk symbol has a pre-requisite unit of competency that is CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry.



CHC30121

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION & CARE

CRICOS CODE: 108726J

OVERVIEW

Gain the skills and fundamentals of childcare to be able to work in children's education and care services in collaboration with educators and colleagues to support children's holistic development. CHC30121 Certificate III in Early Childhood Education & Care is the industry minimum required qualification for individuals seeking to step into the blooming early childhood education sector in Australia. This nationally recognised qualification reflects the role of childhood educators who learn to support the emotional, social, physical, and psychological needs and development of young children in their early years of life. At Riverdale Institute, you will gain insights from our eminent childcare practitioners to accommodate play-based activities and curriculum daily to advance the overall development and well being of children. You will know how to care children, nurture their development, and make sure their environment is safe and supportive.Graduate job-ready with us and seek employment in a range of entry-level early childhood education and care roles in early childhood centres, home-based care, or school-based environments.

POTENTIAL CAREER OUTCOMES

- Family Day Care Educator
- Centre-based Educator
- Centre-based Assistant
- Outside School Hours Assistant
- Playground Supervisor
- Out of School Hours Care Educator

MODE OF DELIVERY

Face-to-face

FURTHER EDUCATION PATHWAYS

After achieving this qualification, candidates may enrol in CHC50121 Diploma of Early Childhood Education & Care.
The CHC50121 Diploma of Early Childhood Education & Care is offered at Riverdale Institute.

CAMPUS LOCATION

Suite 19, 2-14 Station Place, Werribee, VIC 3030, Australia

DURATION

52 weeks including holidays

WORK PLACEMENT

160 hours of work placement in a regulated children's education and care service in Australia.

ENTRY REQUIREMENTS

- Applicant must be 18 years of age or older.
- IELTS 5.5 (no band lower than 5.0) or equivalent
- Completed Year 12 in Australia or equivalent
- Pre-training Review (PTR)
- Language, Literacy, & Numeracy (LLN) test (if required)

*The entry requirements must be read in conjunction with International Student Handbook, available at our website.

UNITS OF COMPETENCY

Total number of units: 17

- 15 core units
- 2 elective units

CORE UNITS

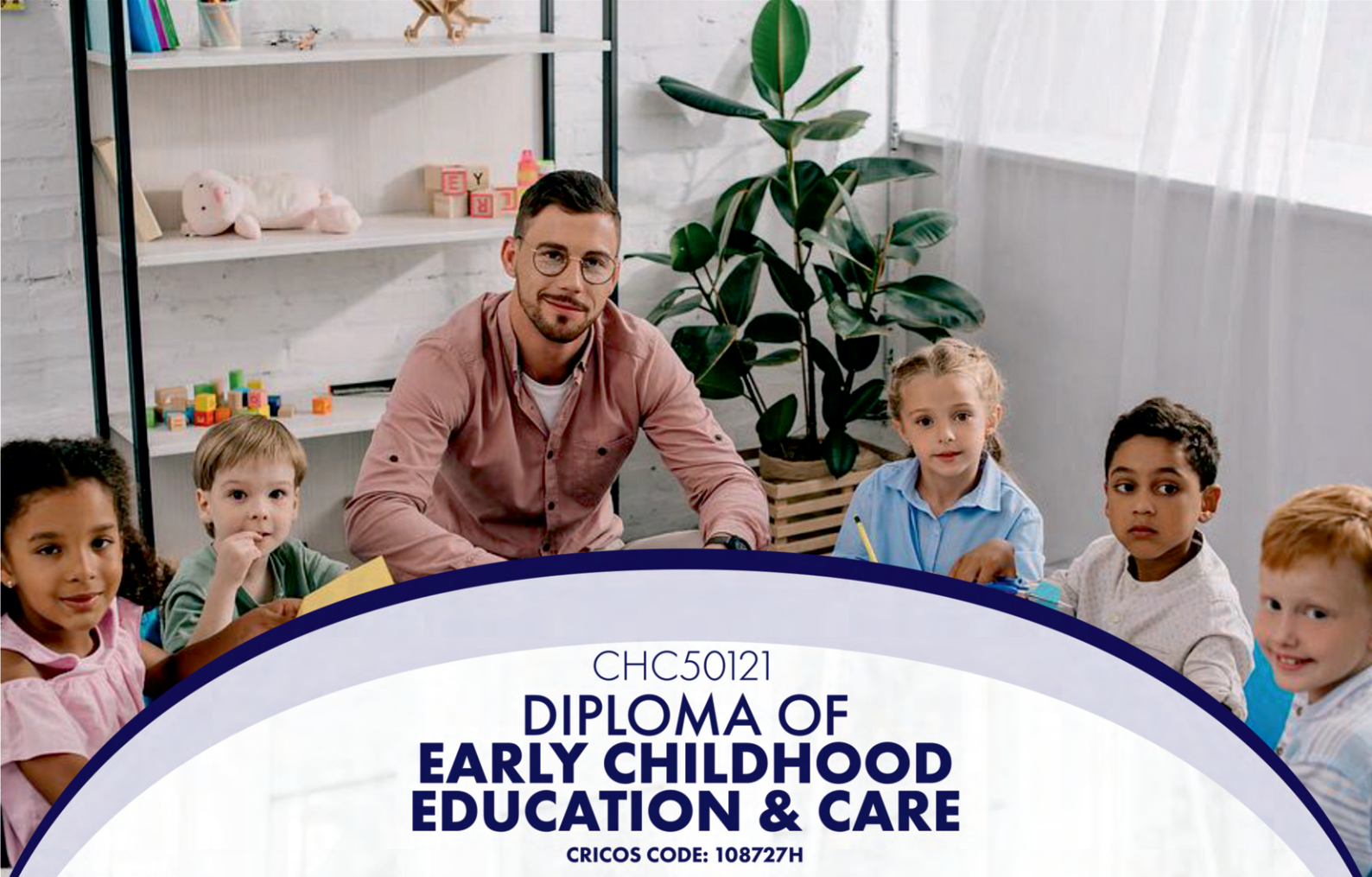
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE056	Work effectively in children's education and care
HLTWHS001	Participate in workplace health and safety
CHCECE031	Support children's health, safety and well being
CHCECE032	Nurture babies and toddlers
HLTAID012	Provide First Aid in an education and care setting
CHCPRT001	Identify and respond to children and young people at risk
CHCECE030	Support inclusion and diversity
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE033	Develop positive and respectful relationships with children
CHCECE038	Observe children to inform practice
CHCECE034	Use an approved learning framework to guide practice
CHCECE035	Support the holistic learning and development of children
CHCECE036	Provide experiences to support children's play and learning
CHCECE037	Support children to connect with the natural environment

ELECTIVE UNITS

HLTWHS004	Manage work health and safety
CHCDIV001	Work with diverse people

COURSE FEE

For the current information on course fee, please contact Administration Team.



CHC50121

DIPLOMA OF EARLY CHILDHOOD EDUCATION & CARE

CRICOS CODE: 108727H

OVERVIEW

CHC50121 Diploma of Early Childhood Education & Care offered by Riverdale Institute is an ideal course for candidates who seek to advance in their childcare career, adopt greater levels of responsibility and leadership in childcare services, and become skilled educators proficient in planning and implementing curriculum in early childhood education and care programs. Here, you will get an opportunity to be mentored by professionals who will enable you to gain an in-depth understanding and develop theoretical as well as practical knowledge, skills, and aptitude in providing care to children, whith an emphasis on play-based learning and assisting children to achieve developmental outcomes. A Diploma further allows you to implement, and manage education and care programs, and supervise staff and volunteers.
At Riverdale Institute, our students learn with hands-on experiences in a positive atmosphere under the guidance of excellent trainer-student support and have access to state-of-th-art facilities. Immediately, after completing your nationally recognised Diploma with us, you will be assured of employment through work placements.

POTENTIAL CAREER OUTCOMES

- Authorised Supervisor (children's services)
- Children's Services Coordinator
- Childhood Educator
- Group/Team Coordinator/Leader (children's services)
- Program Leader (children's services)
- Children's Services Director/Manager
- Family Day Care Provider

MODE OF DELIVERY

Face-to-face

FURTHER EDUCATION PATHWAYS

After achieving this qualification, candidates may enrol in a Bachelor of Early Childhood Education (Not offered by Riverdale Institute)
Some universities offer degree programs in a related field of study where students may be eligible for some credit after completing the CHC50121 Diploma of Early Childhood Education & Care.

CAMPUS LOCATION

Suite 19, 2-14 Station Place, Werribee, VIC 3030, Australia

DURATION

52 weeks including holidays

WORK PLACEMENT

280 hours of work placement in a regulated children's education and care service in Australia.

ENTRY REQUIREMENTS

- Applicant must be 18 years of age or older.
- Hold a CHC30121 Certificate III in Early Childhood Education & Care or CHC30113 Certificate III in Early Childhood Education & Care
- IELTS 5.5 (no band lower than 5.0) or equivalent
- Completed Year 12 in Australia or equivalent
- Pre-training Review (PTR)
- Language, Literacy, & Numeracy (LLN) test (if required)

*The entry requirements must be read in conjunction with International Student Handbook, available at our website.

UNITS OF COMPETENCY

Total number of units: 15

- 12 core units
- 3 elective units

CORE UNITS

CHCECE041	Maintain a safe and healthy environment for children
CHCECE042	Foster holistic early childhood learning, development and well being
CHCECE043	Nurture creativity in children
CHCECE044	Facilitate compliance in a children's education and care service
CHCECE045	Foster positive and respectful interactions and behaviour in children
CHCECE046	Implement strategies for the inclusion of all children
CHCECE047	Analyse information to inform children's learning
CHCECE048	Plan and implement children's education and care curriculum
CHCECE049	Embed environmental responsibility in service operations
CHCECE050	Work in partnership with children's families
CHCPRP003	Reflect on and improve own professional practice
BSBTWK502	Manage team effectiveness

ELECTIVE UNITS

CHCMGT005	Facilitate workplace debriefing and support processes
CHCECE052	Plan service and supports for children and families
CHCECE053	Respond to grievances and complaints about the service

COURSE FEE

For the current information on course fee, please contact Administration Team.



BSB80120

GRADUATE DIPLOMA OF MANAGEMENT (LEARNING)

CRICOS CODE: 108811A

OVERVIEW

The Graduate Diploma of Management (Learning) reflects the role of people who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles create and assess complex ideas. They also initiate, plan, and implement key learning and development functions within an organisation. They would have complete responsibility and liability for the personal output and work of others. This course is ideal for leaders and managers in an organisation where knowledge is used to create organisational capability. The job roles that align with this qualification may include RTO Manager, Career Development Manager, L&D Manager, and RTO Director. Get ready to become a leader and manager, capitalising on learning to build organisational capability. This qualification accompanies limitless opportunities, giving you the skills that can be applied to industries and organisations all around the world.

POTENTIAL CAREER OUTCOMES

- RTO Manager
- Career Development Manager (Education Sector)
- Group/Team Coordinator/Leader (Children's Services)
- RTO Education Advisor
- L&D Manager

MODE OF DELIVERY

Face-to-face

FURTHER EDUCATION PATHWAYS

Bachelor honours or a Masters degree

CAMPUS LOCATION

176 Gladstone Street, South Melbourne, VIC 3205, Australia
Suite 19, 2-14 Station Place, Werribee, VIC 3030, Australia

DURATION

96 weeks including holidays

ENTRY REQUIREMENTS

- Applicant must be 18 years of age or older.
- Successful completion of an Australian Year 12 or equivalent
- IELTS 6.0 (no band lower than 5.5) or equivalent
- Completed Year 12 in Australia or equivalent
- Pre-training Review (PTR)
- Language, Literacy, & Numeracy (LLN) test (if required)

*The entry requirements must be read in conjunction with International Student Handbook, available at our website.

UNITS OF COMPETENCY

Total number of units: 8

- 3 core units
- 5 elective units

COURSE FEE

For the current information on course fee, please contact Administration Team.

CORE UNITS

BSBHRM613	Contribute to the development of learning and development strategies
BSBLDR811	Lead strategic transformation
TAELED803	Implement improved learning practice

ELECTIVE UNITS

BSBLDR601	Lead and manage organisational change
BSBOPS601	Develop and implement business plans
BSBFIN801	Lead financial strategy development
BSBMKG623	Develop marketing plans
BSBMGT608	Manage innovation and continuous improvement

LOCATION

Melbourne Campus

176 Gladstone Street, South Melbourne, VIC 3205, Australia



"The **Melbourne** central business district (also known colloquially as simply "The City" or "**The CBD**") is the city centre and main urban area of the city of Melbourne, Victoria, Australia, centred on the Hoddle Grid, the oldest part of the city laid out in **1837**, and includes its fringes. The Melbourne CBD is located in the local government area of the City of Melbourne which also includes some of inner suburbs adjoining the CBD.

The Central City is the core of Greater Melbourne's metropolitan area, and is a major financial centre in Australia and the Asia-Pacific region. It is home to Melbourne's famed alleyways and arcades and is renowned for its distinct blend of contemporary and Victorian architecture. In recent times, it has been placed alongside New York City and Berlin as one of the world's great street art meccas, and designated a **"City of Literature"** by UNESCO in its Creative Cities Network.

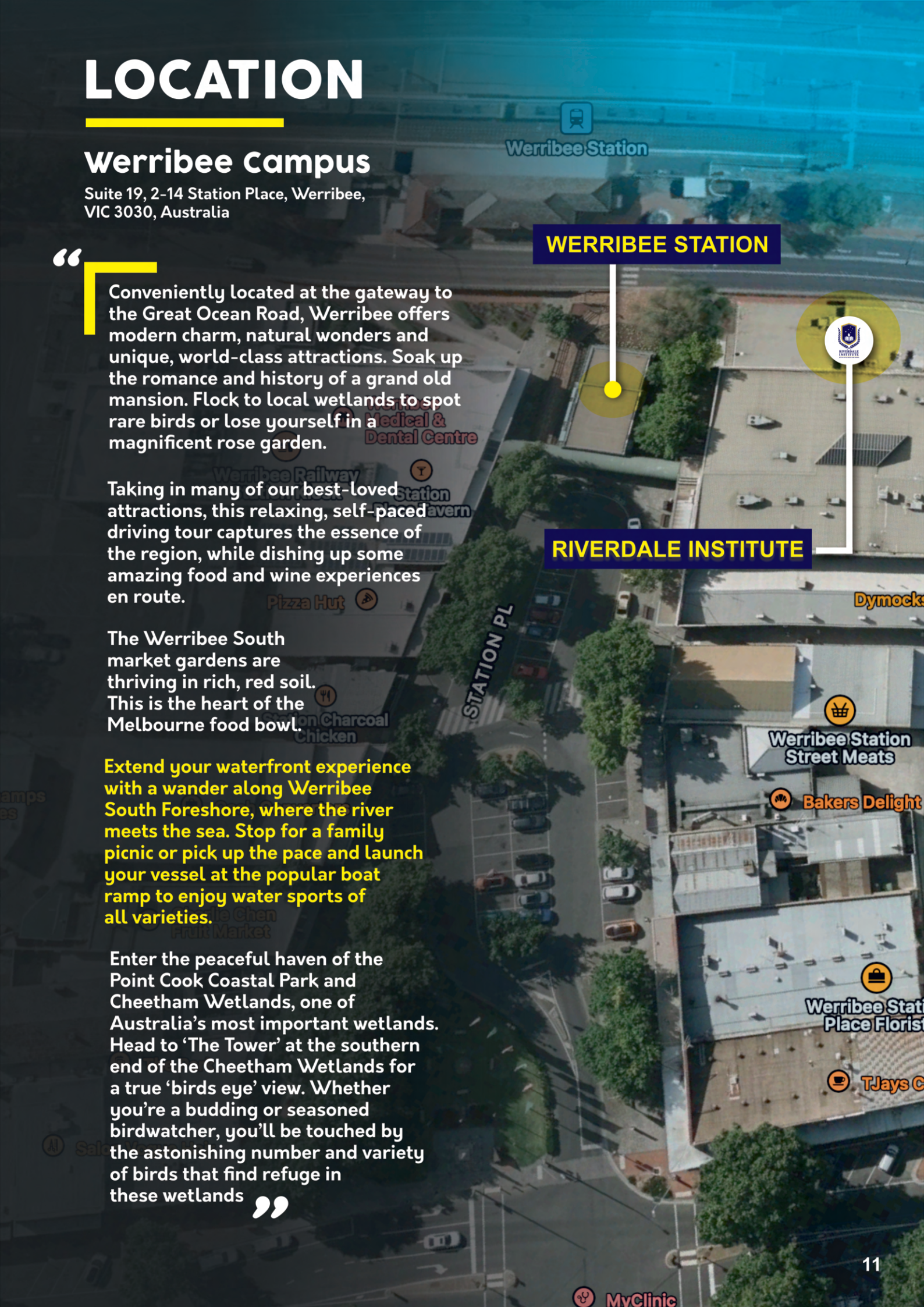
South Melbourne is an inner suburb in Melbourne, Victoria, Australia, 3 km south of Melbourne's Central Business District, located within the City of Port Phillip local government area.

The CBD is the **core central activities** district (CAD) of Greater Melbourne. It encompasses a number of places of significance, which include the, Federation Square, Melbourne Aquarium, Melbourne Town Hall, State Library of Victoria, State Parliament of Victoria and Supreme Court of Victoria. It is also the main terminus for the Melbourne metropolitan and Victorian regional passenger rail networks–being Flinders Street and Southern Cross stations respectively, as well as the most dense section of the Melbourne tram network."

LOCATION

Werribee Campus

Suite 19, 2-14 Station Place, Werribee,
VIC 3030, Australia



"Conveniently located at the gateway to the Great Ocean Road, Werribee offers modern charm, natural wonders and unique, world-class attractions. Soak up the romance and history of a grand old mansion. Flock to local wetlands to spot rare birds or lose yourself in a magnificent rose garden.

Taking in many of our best-loved attractions, this relaxing, self-paced driving tour captures the essence of the region, while dishing up some amazing food and wine experiences en route.

The Werribee South market gardens are thriving in rich, red soil. This is the heart of the Melbourne food bowl.

Extend your waterfront experience with a wander along Werribee South Foreshore, where the river meets the sea. Stop for a family picnic or pick up the pace and launch your vessel at the popular boat ramp to enjoy water sports of all varieties.

Enter the peaceful haven of the Point Cook Coastal Park and Cheetham Wetlands, one of Australia's most important wetlands. Head to 'The Tower' at the southern end of the Cheetham Wetlands for a true 'birds eye' view. Whether you're a budding or seasoned birdwatcher, you'll be touched by the astonishing number and variety of birds that find refuge in these wetlands"

LIVING COSTS IN AUSTRALIA

Knowing the average living costs in Australia is an important part of your financial preparation. For your reference, here are some of the costs associated with living and studying in Australia (all costs are in Australian dollars). The costs below are an approximate guide only and don't take into account your budget and spending habits.



ACCOMODATION

Hotels and Guesthouses.....$90 to $150 per week
Shared Rental.....$95 to $215 per week
Home stay.....$235 to $325 per week
Rental.....$185 to $440 per week

OTHER LIVING EXPENSES

Groceries and Eating Out.....$140 to $280 per week
Gas and Electricity.....$10 to $20 per week
Phone and Internet.....$15 to $30 per week
Public Transport.....$30 to $60 per week
Car (after purchase).....$150 to $260 per week
Entertainment.....$80 to $150 per week

MINIMUM COST OF LIVING

As of October 2019, the 12 month living costs are:
Student/Guardian.....$21,041 AUD
Partner/Spouse.....$7,362 AUD
Child .....$3,152 AUD

For current and updated information, please refer to Study Australia website
https://www.studyaustralia.gov.au/

APPLY FOR ADMISSION

Step 1: Familiarize yourself with the courses offered by Riverdale Institute to the international students and utilise the information provided on Riverdale Institute's website and in the International Student Handbook (www.riverdaleinstitute.edu.au) to choose the right course for yourself.

Step 2: Contact Riverdale Institute, if you require further information about the courses and Riverdale Institute's team will be delighted to provide you the information you need and help you make the right decision.

Step 3: Complete the International Student Application Form available on Riverdale's website (www.riverdaleinstitute.edu.au) and submit the completed form along with the documents requested by Riverdale Institute to assess your eligibility for the course.

Step 4: Riverdale Institute team will assess your application and inform you of the outcome.

Step 5: If your application is approved, Riverdale Institute will issue you a Letter of Offer and Student Agreement.

Step 6: Sign and submit the Letter of Offer and Student Agreement to Riverdale Institute.

Step 7: Pay the course fee as outlined in the Student Agreement. Please ensure you keep the copy of the payment receipt for your records.

Step 8: Riverdale Institute will provide you with an electronic Confirmation of Enrolment (eCOE) that you will require to apply for the student visa.

Step 9: Attend orientation at Riverdale Institute.

Step 10: Commence your studies.

APPLY FOR A STUDENT VISA

International Applicant willing to study in Australia, must have a valid student visa or a visa with full time study rights.
For information on how to apply and documents required for student visa application please visit the Department of Home Affairs website

www.immi.homeaffairs.gov.au

Overseas Student HEALTH COVER (OSHC)

If you are a student from overseas on a temporary student visa it is a condition of your visa to maintain adequate health insurance for the duration of your stay in Australia.

This means you need to purchase Overseas Student Health Cover (OSHC) and keep your policy up to date whilst you are in Australia and holding a student visa.

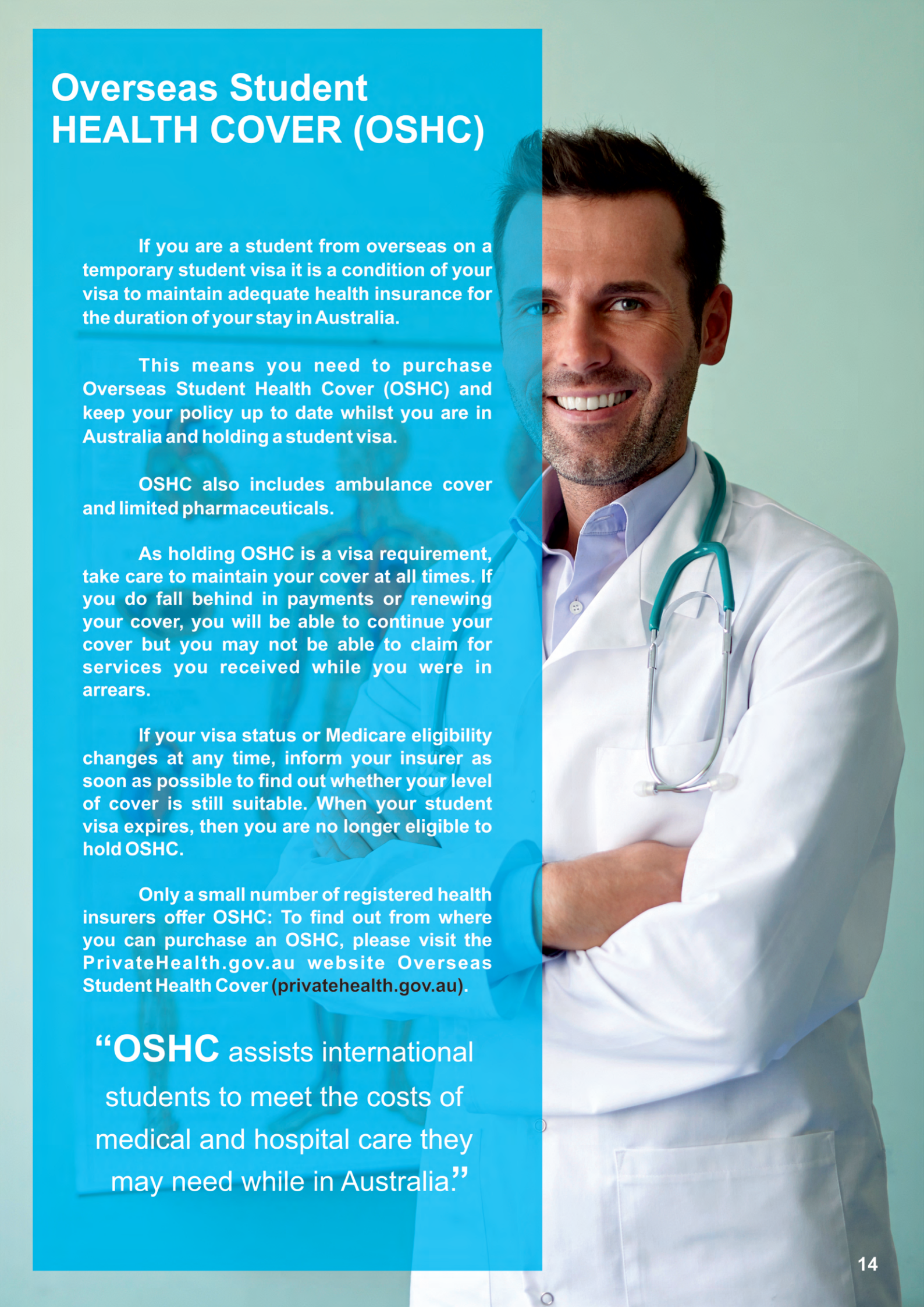
OSHC also includes ambulance cover and limited pharmaceuticals.

As holding OSHC is a visa requirement, take care to maintain your cover at all times. If you do fall behind in payments or renewing your cover, you will be able to continue your cover but you may not be able to claim for services you received while you were in arrears.

If your visa status or Medicare eligibility changes at any time, inform your insurer as soon as possible to find out whether your level of cover is still suitable. When your student visa expires, then you are no longer eligible to hold OSHC.

Only a small number of registered health insurers offer OSHC: To find out from where you can purchase an OSHC, please visit the PrivateHealth.gov.au website Overseas Student Health Cover (privatehealth.gov.au).

"**OSHC** assists international students to meet the costs of medical and hospital care they may need while in Australia."





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Notes

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